

Guidelines for authors

A. General

1. A paper should be 6000-8000 words long, incl. endnotes. A review article should be 2000-4000 words long, incl. endnotes. Exceptions can be made by the editors. In certain cases book reviews are accepted by the editors, and they should be 1000-2000 words long.
2. Please send a Word file.
3. Try to avoid formatting the document; use a Windows-available serif font (such as Times New Roman), size 12, single spaced.
4. For notes and references use endnotes.
5. For final document, do not use Word auto-formatting for inserting endnotes. Place the number of the endnote in regular font (not superscript) within rectangular brackets in the main text. At the end of the paper, simply write the number of the endnote and the relevant text.
6. Please send an additional Word file including [a] an abstract of 150-200 words, [b] a short biography of 60 words and [c] the illustration captions.
7. In order to refer in your text to an illustration, place 'fig.' and the number of the illustration within rectangular brackets, as in [fig. 1].
8. Use standard ('British') English spelling.
9. Use the Humanities referencing system. Examples:

Book:

Theodor Adorno, *Aesthetic Theory*, trans. by Robert Hullot-Kentor (London: The Athlone Press, 1997), p. 32.

Article in book by same author:

Clement Greenberg, 'Avant-Garde and Kitsch' in *Art and Culture: Critical Essays* (Boston: Beacon Press, 1989), p. 6.

Article in an edited reader:

Massimo Scolari, 'The New Architecture and the Avant-Garde', in *Architecture Theory since 1968*, ed. by K. Michael Hays (Cambridge, Mass.; London: MIT Press, 2000), pp. 131-32.

An edited collection of texts by a single author:

Karl Marx: Selected Writings, ed. by David McLellan (Oxford; New York: Oxford University Press, 2003), pp. 473-74.

Article in journal:

Robert Morris, 'Size Matters', *Critical Inquiry*, 26, 3 (Spring 2000), pp. 474-87.

Electronic media / internet:

Arthur Lubow, 'The China Syndrome', *New York Times Magazine*, May 21st, 2006, <
<http://select.nytimes.com/gst/abstract.html?res=F00C17FC3E5A0C728EDDAC0894DE404482> > [accessed 26 May 2006].

10. Merge the bibliography into the end-notes; you are welcome to consult the editor on this, exceptions can be made.
11. The formatting of Footprint allows only one heading style in addition to the paper's title, so please do not have sub and sub-sub headlines in the article.
12. For additional information regarding style, see the MHRA style guide, available for free download at <http://www.mhra.org.uk/Publications/Books/StyleGuide/StyleGuideV1.pdf>
13. There are certain style differences between Footprint and MHRA which are not outlined here and will be implemented by our editors and proof-reader.
14. By submitting a paper, the author confirms that it is original and unpublished work and is not being reviewed by another journal or publisher.
15. Send the paper to editors@footprintjournal.org unless the call for papers states otherwise.
16. Expect an e-mail confirmation to your submission; has this e-mail failed to arrive (and is not located in your trash mail), please try to contact Footprint or the DSD in order to verify whether your submission has arrived.
17. Copyrights must be covered by authors for illustrations and for citations longer than 400 words from a single source.
18. Footprint is responsible for disseminating the journal and its articles. The journal is included in different online archives and databases and found in many libraries. Consequently, the author accepts Footprint's right to expand the dissemination of the journal's articles according to Footprint's judgement. Footprint, in turn, guarantees to work in the interest of the journal and its contributors by disseminating the material via the best distributors, databases and organizations available.

B. Illustrations

1. Please send either TIFF (PC) or JPEG files.
2. Resolution: 300 dpi; the maximum size of the image should be 15 cm wide, 19 cm high.
3. Please give the illustration files the same name with a differing number according to the illustration number. For example: *rossi-1*, *rossi-2* etc.
4. The editors can refuse to publish an illustration even when accompanying a paper which has been accepted for publication. If your paper requires more than a few illustrations, please consult the editor.
5. It is the responsibility of the author to secure copyrights and permission for publishing the illustrations.
6. Tables must be prepared as image files – TIFF or JPEGs. They must not be part of a Word file.
7. Please avoid endnotes in tables or captions.